

**WALTER D. PALMER LEADERSHIP LEARNING PARTNERS CHARTER SCHOOL**  
**910 NORTH 6TH STREET**  
**PHILADELPHIA, PA 19123**

BID #: YR130001

**Sealed bids for the services listed herein will be received in the WALTER D. PALMER LEADERSHIP LEARNING PARTNERS CHARTER SCHOOL (LEADERSHIP LEARNING) Administration Office, located at 910 NORTH 6TH STREET, PHILADELPHIA, PA 19123 - ATTN: MS. DAIRA HINSON until 9:00 A.M., January 19<sup>TH</sup> 2010 and will be opened at 9:15 the same day in the Administration Building Conference Room. Respondents are invited to attend the bid opening however no bid modifications will be permitted...only clarifications pertaining to submitted responses or defining deliverables within the RFP.**

- 1. Two (2) hard copies and two (2) CDs containing electronic copies (in either Word or .pdf format) of the submitted proposal for this bid inquiry is to be filled out, signed with original signatures where noted and returned to LEADERSHIP LEARNING. ALL SUBMITTED PROPOSALS MUST BE IN INDIVIDUAL 3-RING BINDERS WITH ALL ENCLOSED MATERIAL DRILLED AND INSERTED ACCORDINGLY ALONG WITH THE ORIGINALLY SIGNED AND DATED BID RESPONSE SHEETS.**
- 2. All bids shall be returned in sealed envelopes and addressed to LEADERSHIP LEARNING at the address stated above. Please show the bid number (BID # YR130001) on the outside of the envelope.**
- 3. The Bidder is responsible for ensuring that the Bid documents, inside a sealed envelope, are received via registered mail prior to 9:00 A.M. on the date of the Bid Opening stated above. Delivering that Bid document to a LEADERSHIP LEARNING employee, even if a signature is obtained, is not sufficient to meet the requirements of this Bid Condition. LEADERSHIP LEARNING is not responsible for the failure of any of its employees or any mail delivery service to receive this bid document prior to the time and date for the public opening of this Bid.**
- 4. Bids shall be submitted on this Bid form which must be signed by a duly authorized agent or officer of the Company making the bid. Absence of original signature of person duly authorized to sign for the Company submitting this bid document will automatically leave this bid null and void.**
- 5. Prices quoted must include all costs for delivery of requested services including any and all installation, support and engineering charges.**
- 6. Not more than one alternate service may be quoted on any single item of the bid. Description and pricing for any such alternate/hybrid/migration solutions must be typed in on the back side of this document and be accompanied with a valid signature from the submitting vendor.**
- 7. The Technology Support Staff /Resources group shall have full power and authority to reject any and all bids furnished which in their opinion, are not in strict compliance and conformity with the requirements of the specifications. The decision of said group shall be final, conclusive, and without challenge.**
- 8. LEADERSHIP LEARNING reserves the right to reject any or all bids, and to accept or reject any item or group of items, for which bid is submitted.**
- 9. Upon identification of the lowest bid for identified services and installations (if warranted) the successful bidder will be notified in writing. It should be noted that awarding of this bid will commit the respondent to their quoted pricing for the entire period of time required for the SLD to notify LEADERSHIP LEARNING of e-rate funding. Once notified of funding LEADERSHIP LEARNING will immediately commence with deploying said services.**

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Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

SCHOOL  
910 NORTH 6TH STREET  
PHILADELPHIA, PA 19123

BID #: YR130001

**BID SPECIFICATIONS  
FOR  
NETWORK CABLING SERVICES**

LEADERSHIP LEARNING IS SEEKING A CONTRACT FOR INSTALLATION OF NETWORK/VOICE CABLING AND CORRESPONDING PATCH PANELS, PATCH CABLES AND REQUIRED RACKS FOR THE SITE/SITES IDENTIFIED WITHIN THIS BID CONTRACT. THESE SERVICES ARE E-RATE ELIGIBLE AND THE SCHOOL WILL BE REQUESTING FUNDING ACCORDINGLY. SERVICES WILL COMMENCE AFTER JULY 1<sup>st</sup>, 2010 AND CORRESPOND WITH RECEIPT OF THE SLD FUNDING LETTER/S FOR THE SERVICES THAT WERE REQUESTED. ESTIMATED NUMBERS OF DROPS FOR THE LOCATION CAN BE FOUND ON PAGE 11 SECTION #15 OF THIS DOCUMENT. PLEASE NOTE THAT THESE ARE ONLY ESTIMATES AND ACTUAL FINAL SUBMITTED QUANTITIES MAY INCREASE OR DECREASE BASED ON NEED. LEADERSHIP LEARNING IMPLIES NO GUARANTEES IN FINAL QUANTITIES.

**QUESTIONS PERTAINING TO THIS BID PROCESS SHOULD BE DIRECTED TO:**

**MS. DAIRA HINSON  
WALTER D. PALMER LEADERSHIP LEARNING PARTNERS CHARTER SCHOOL  
910 NORTH 6TH STREET  
PHILADELPHIA, PA 19123**

[dhinsoni@wdplpcs.org](mailto:dhinsoni@wdplpcs.org)

**ANY/ALL TECHNICAL QUESTIONS SHOULD BE E-MAILED TO:**

[remy@intelagentresources.com](mailto:remy@intelagentresources.com)

**IT SHOULD BE NOTED THAT ORIGINAL SIGNATURES ARE REQUIRED AT THE BOTTOM OF EACH PAGE IN THIS BID WHEN THE APPROPRIATE SIGNATURE LINES ARE PROVIDED. FAILURE TO PROVIDE THESE SIGNATURES AS INSTRUCTED WILL VOID THE ENTIRE BID RESPONSE FOR THAT PARTICULAR RESPONDENT.**

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Company Name: \_\_\_\_\_

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Printed Name: \_\_\_\_\_

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**WALTER D. PALMER LEADERSHIP LEARNING PARTNERS CHARTER    3**  
**SCHOOL**  
**910 NORTH 6TH STREET**  
**PHILADELPHIA, PA 19123**

BID #: YR130001

**ITEM  
NO.**

**ITEM/SERVICE DESCRIPTION**

- 1. NETWORK/VOICE CABLING SERVICES:** THE REQUEST IS FOR A QUOTE FOR CABLING SERVICES FOR WALTER D. PALMER LEADERSHIP LEARNING PARTNERS CHARTERSCHOOL. THE SCOPE OF WORK WILL INCLUDE THE QUANTITIES OF NETWORK AND VOICE DROPS AS DEFINED WITHIN THE ATTACHMENT DOCUMENTS ACCOMPANYING THIS BID CONTRACT DOCUMENT. A FIBER BACKBONE MUST BE INSTALLED AT ALL EXISTING AND ANY NEW IDF NETWORK RACK/S THAT MIGHT NEED TO BE ADDED DUE TO IEEE CAT 6 CABLE LENGTH (RUNS) LIMITATIONS IN ORDER TO SUPPORT THE NETWORK NEEDS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO IDENTIFY SUCH NEEDS AND WORK WITH STAFF TO ASSURE A FAVORABLE LOCATION. LISTED BELOW ARE BULLETED SPECIFICATIONS FOR THE NETWORK, ITS COMPONENTS AND CORRESPONDING REQUIREMENTS FOR THE PROJECT. THIS LIST AND THE ACCOMPANYING ATTACHMENTS ARE MEANT TO PROVIDE SIGNIFICANT INSIGHT TO ALL REQUIRED DELIVERABLES. ADDITIONALLY, THERE WILL BE A SCHEDULED SITE WALK-THROUGH TO PROVIDE INTERESTED RESPONDENTS THE OPPORTUNITY TO VIEW THE ACTUAL BUILDING TO BE CABLED. THIS PROPOSAL WILL LEVERAGE THE FEDERAL E-RATE PROGRAM. ALL DELIVERABLES AND CORRESPONDING MATERIALS ARE E-RATE ELIGIBLE. ANY ADDITIONAL NON E-RATE ELIGIBLE ITEMS THAT NEED ADDRESSED WILL BE ADDRESSED VIA A SEPARATE CONTRACT/AGREEMENT WITH SEPARATE INVOICING.
- A.) SCOPE OF WORK WILL INCLUDE THE RUNNING, TERMINATION, TESTING AND LABELING OF ALL CAT 6 AND 6 STRAND FIBER NETWORK REQUIREMENTS.
- B.) SCOPE OF WORK REQUIRES THAT THE CONTRACTOR PROVIDE ANY/ALL REQUIRED PATCH PANELS, NETWORK RACKS, BOOTED CAT6 PATCH CABLES, FIBER TERMINATION LGU CABINETS, FIBER PATCH CABLES, NETWORK WALL JACKS AND ANY REQUIRED NETWORK CONDUIT/RACEWAY.
- C.) INCLUDED IN THIS BID ARE NUMEROUS ATTACHMENTS TO ASSIST PARTICIPATING BIDDERS IN EVALUATING THE PROJECT TO PROVIDE THE MOST COMPETITIVE, COMPLETE SOLUTION. THE ATTACHMENTS ARE AS FOLLOWS:

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Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**ITEM NO.**

**ITEM/SERVICE DESCRIPTION**

- I. ATTACHMENT "A-LEADERSHIP LEARNING-FLR PLAN & RISER": THIS ATTACHMENT CONTAINS A GENERIC FLOOR PLAN SNAPSHOT OF THE SITE. IT ALSO CONTAINS A GENERIC NETWORK RISER DIAGRAM WHICH GIVES A SNAPSHOT OF THE DESIRED LAYOUT SCHEME THAT THE CONTRACT MUST ABIDE BY. DUE TO TIME RESTRAINTS AND OTHE CHALLENGES A FINAL RACK-BY-RACK DETAILED DIAGRAM DOCUMENT IS NOT AVAILABLE FOR THIS BID PROCESS. THESE DETAILED DRAWINGS WILL BE MADE AVAILABLE TO THE AWARDED SERVICE PROVIDER AT A LATER DATE IN ORDER TO FURTHER ASSIST IN THE PROJECT. THE RESPONDENT IS TO PROVIDE PRICING BASED ON A "PER DROP" AND "PER RACK" MATRIX WHICH WILL BE LEVERAGED BY THE SCHOOL WITH ESTIMATED QUANTITIES TO APPLY FOR E-RATE FUNDING ASSISTANCE.
  
- II. ATTACHMENT "B-LEADERSHIP LEARNING-STD & SPECS": THIS ATTACHMENT CONTAINS SPECIFICATIONS AND STANDARDS WHICH ARE A REQUIREMENT FOR THIS CABLING PROJECT. ADDITIONALLY, THERE ARE ESTIMATES OF NETWORK COMPONENTS THAT MAY BE NEEDED TO SUPPORT THE NETWORK AND SPECIFICS REGARDING LABELING, TESTING AND DOCUMENTATION REQUIREMENTS.

D.) THERE WILL BE A SITE WALK-THROUGH SCHEDULED TO REVIEW BUILDING. THE DATE WILL BE POSTED ON [WWW.INTELAGENTRESOURCES.COM](http://WWW.INTELAGENTRESOURCES.COM). THE PURPOSE FOR THE WALK-THROUGH IS TO ASSIST INTERESTED BIDDERS IN ASSESSING THE PROJECT AND PROVIDE OPPORTUNITY FOR FURTHER QUESTIONING. PLEASE NOTE THAT THIS WILL BE THE ONLY OPPORTUNITY TO REVIEW THE SITE.

E.) SCOPE OF WORK FOR THIS/THESE BID PROJECT(S) INCLUDES THE INSTALLATION OF NETWORK ELECTRONICS TO BE SUPPLIED BY LEADERSHIP LEARNING (SEE BULLET FOR DEFINITION OF "INSTALLATION").

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

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**WALTER D. PALMER LEADERSHIP LEARNING PARTNERS CHARTER  
SCHOOL  
910 NORTH 6TH STREET  
PHILADELPHIA, PA 19123**

BID #: YR130001

<b>ITEM NO.</b>	<b><u>ITEM/SERVICE DESCRIPTION</u></b>
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(Continued)

1. IDENTIFY COSTS FOR ITEMS BELOW BASED ON REQUIREMENTS AND CRITERIA IDENTIFIED WITHIN THIS BID CONTRACT DOCUMENT AND CORRESPONDING SUPPORT DOCUMENTS MENTIONED AND INCLUDED WITH THIS BID PACKAGE/POSTING.:
  - A. COST PER SET OF TWO (2) CAT. 6 NETWORK DROPS:

\$ \_\_\_\_\_ PER "DROP" (2 PORTS)
  
  - B. COST PER NETWORK RACK (IDFs AND/OR MDF) INCLUDING ALL IDF RACK COMPONENTS AND MATERIALS (RACK, PATCH PANELS, FIBER TERMINATION BOXES & TERMINATIONS AT BOTH ENDS, PATCH CABLES, LABELING, ETC.) AS DEFINED WITHIN THIS DOCUMENT AND ACCOMPANYING THE ATTACHMENT **"B-LEADERSHIP LEARNING-STD & SPECS"** DOCUMENT:

\$ \_\_\_\_\_ PER RACK
  
  - C. COST PER NETWORK RACK TO RUN AND TERMINATE ON 66 BLOCKS COPPER TWISTED PAIR PHONE CABLING AS DISPLAYED WITHIN GREEN CLOUDS ON SAMPLE RISER SCENARIO WITHIN THE ACCOMPANYING ATTACHMENT **A-LEADERSHIP LEARNING-FLR PLAN & RISER** DOCUMENT.

\$ \_\_\_\_\_ PER IDF RACK 25 PAIR TO MDF RACK

\$ \_\_\_\_\_ PER MDF RACK 100 PAIR TO DEMARQUE

**\* NOTE: REMEMBER TO CONSIDER THE LABELING, TESTING, DOCUMENTATION AND INSTALLING OF EQUIPMENT ALONG WITH CORRESPONDING PATCHING IN OF ALL DROPS AND UPLINKS WHEN CALCULATING YOUR PER/DROP AND PER/RACK PRICING SUBMITTALS**

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Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**ADDITIONAL BID CONDITIONS:**

1. CONTRACT ITEMS/CONDITIONS:
  - A. IF, FOR INTERNAL NEEDS, THE BID RESPONDENT WOULD REQUIRE ANY OTHER FORMAL DOCUMENT(S) TO BE SIGNED AND EXECUTED BY LEADERSHIP LEARNING UPON AWARD OF THIS BID CONTRACT **THEN FOUR (4) COPIES OF SAID DOCUMENT(S), WITH ALL REQUIRED RESPONDENT SIGNATURES INTACT, MUST BE SUBMITTED WITH THIS BID CONTRACT DOCUMENT AND CORRESPONDING RESPONDENT PROPOSAL.**
  - B. NO CONTRACT LANGUAGE MAY BE INSERTED OR CONTAINED WITHIN ANY ADDITIONAL FORMAL DOCUMENTS THAT REFERS TO ANY ISSUES, PROVISIONS OR ADDITIONAL ITEMS NOT SPECIFICALLY DETAILED WITHIN THIS BID CONTRACT DOCUMENT.
  - C. NO CONTRACT LANGUAGE MAY BE INSERTED INTO OR CONTAINED WITHIN ANY ADDITIONAL FORMAL DOCUMENT(S) THAT WOULD CONFLICT WITH THE FEDERAL E-RATE PROGRAM'S ELIGIBILITY REQUIREMENTS AND/OR GUIDELINES AS DEFINED BY THE SCHOOLS AND LIBRARIES DIVISION (SLD).
  - D. NO CONTRACT LANGUAGE MAY BE INSERTED INTO OR CONTAINED WITHIN THE ANY ADDITIONAL FORMAL DOCUMENT(S) THAT WOULD REPLACE OR MAKE INVALID ANY STATEMENT OR CONDITION OUTLINED WITHIN THIS BID CONTRACT DOCUMENT.
  
2. LIABILITY FOR TERMINATION OF SERVICES:
  - A. THERE SHALL BE NO LIABILITY LEVERAGED AGAINST LEADERSHIP LEARNING FOR TERMINATION OF SERVICES TO ANY BUILDING/S THAT IS CLOSED OR IN SITUATIONS WHERE THE BUILDING/S LEASE BECOMES NULL OR VOIDED.
  - B. THERE WILL BE NO LIABILITY FOR TERMINATION OR REDUCTION OF SERVICE/S AT ANY FACILITY FOR ANY REASON. LEADERSHIP LEARNING IS ONLY REQUIRED TO PROVIDE FORMAL WRITTEN NOTIFICATION TO THE SERVICE PROVIDER/S 5 BUSINESS DAYS PRIOR TO ACTUAL DESIRED TERMINATION OF SERVICES.

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Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

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**WALTER D. PALMER LEADERSHIP LEARNING PARTNERS CHARTER  
SCHOOL  
910 NORTH 6TH STREET  
PHILADELPHIA, PA 19123**

BID #: YR130001

**ADDITIONAL BID CONDITIONS (CONTINUED):**

3. ANY RESPONDENT WISHING TO SUBMIT A PROPOSAL TO THIS BID DOCUMENT MUST BE WILLING TO PARTICIPATE IN THE FEDERAL COMMUNICATIONS COMMISSION'S (FCC) UNIVERSAL SERVICE ORDER AS DETAILED IN THE TELECOMMUNICATIONS ACT OF 1996. LEADERSHIP LEARNING WILL BE SUBMITTING FUNDING REQUESTS FOR ALL ELIGIBLE SERVICES TO THE SLD AND UPON VERIFICATION OF FUNDING WILL EXPECT THE AWARDED RESPONDENT TO PARTICIPATE IN THE PROGRAM.
  - A. LEADERSHIP LEARNING WILL NOT BE HELD LIABLE FOR ANY UNPAID FEE(S) FOR ANY E-RATE ELIGIBLE PROJECT WHEREAS THE SLD FUNDING COMMITMENT LETTER WAS ISSUED AND CORRESPONDING SERVICES WERE LEVIED BUT IMPROPER PROCEDURES OR DELAYS FROM THE AWARDED SERVICE VENDOR DELAYS OR NEGATES LEADERSHIP LEARNING E-RATE FUNDING.
  
4. THE LEVEL OF PARTICIPATION FROM THE RESPONDENT WILL INCLUDE THE FOLLOWING:
  - A. PROVIDE DISCOUNTED BILLING...WHEREAS LEADERSHIP LEARNING WILL BE INVOICED DIRECTLY FOR ITS "FAIR-SHARE" PORTION OF ELIGIBLE SERVICES WHILE THE RESPONDENT DIRECTLY INVOICES THE E-RATE PROGRAM FOR THE REMAINING PORTION (APPROXIMATELY 90%).
  
  - B. THE RESPONDENT MUST HAVE AN ACTIVE/VALID SPIN NUMBER AND PROVIDE IT BELOW. **FAILURE TO PROVIDE SPIN NUMBER WILL VOID THE RESPONDENT'S PROPOSAL.**

SPIN #: \_\_\_\_\_

- C. THE RESPONDENT MUST NOTE BELOW IF THEY ARE/WERE LISTED ON THE FCC "RED-LIGHT" STATUS LIST OR SELECTIVE REVIEW LIST. **FAILURE TO ANSWER THE QUESTION BELOW WILL VOID THE RESPONDENT'S PROPOSAL. ADDITIONALLY, AN INCORRECT ANSWER BY THE AWARDED CONTRACTOR/SERVICE PROVIDER WILL BE VIEWED AS A BREACH OF CONTRACT WHICH MAY HAVE SIGNIFICANT LEGAL**

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Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**ADDITIONAL BID CONDITIONS (CONTINUED):**

**RAMIFICATIONS TO PROTECT THE SCHOOL'S INTERESTS AND ADDRESS DAMAGES INCURRED.**

RESPONDENT ON SLD FCC "RED-LIGHT" STATUS OR SELECTIVE REVIEW LIST?       **YES**   or   **NO** (circle one)

- D. THE RESPONDENT MUST NOTE BELOW IF THEY ARE CURRENTLY OR WERE PREVIOUSLY INVESTIGATED BY THE FCC/SLD OR ANY OTHER AUTHORITATIVE ENTITY FOR ACTS AND/OR SUSPICION OF IMPROPRIETIES. FAILURE TO DISCLOSE THIS INFORMATION WILL VOID THE RESPONDENT'S PROPOSAL. ADDITIONALLY, ERRONEOUS INFORMATION BY THE AWARDED CONTRACTOR/SERVICE PROVIDER WILL BE VIEWED AS A BREACH OF CONTRACT WHICH MAY LEAD TO LEGAL ACTIONS TO PROTECT THE SCHOOL'S INTERESTS AND RECOVER ANY DAMAGES OR LOSSES INCURRED.

RESPONDENT ON SLD FCC "RED-LIGHT" STATUS OR SELECTIVE REVIEW LIST?       **YES**   or   **NO** (circle one)

- E. SHOULD THE SUCCESSFUL VENDOR BECOME RED-LIGHTED BY THE FCC AND/OR INVESTIGATED BY THE SLD OR ANY OTHER REVIEW ENTITY RELEVANT TO ANY/SUSPECTED IMPROPRIETIES LEADERSHIP LEARNING SHALL RESERVE THE RIGHT TO TERMINATE THE CONTRACT AND SELECT ANOTHER VENDOR.
- F. ALL INVOICING WILL MEET LEADERSHIP LEARNING'S STIPULATIONS AND BE DELIVERED IN A TIMELY MANNER. INVOICING WILL BE ACCEPTABLE IN ELECTRONIC FORMAT.

5. CONTRACT REDUCTION/MODIFICATION:

- A. IF, DURING THE COURSE OF THE CONTRACT, CHANGES IN TECHNOLOGY, THE ECONOMY, OR ANY OTHER CONTRIBUTING FACTOR PROVIDE THE NEED FOR MORE COSTLY SERVICES THE SELECTED VENDOR CANNOT LEVY THESE COST INCREASES UPON LEADERSHIP LEARNING.

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Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**WALTER D. PALMER LEADERSHIP LEARNING PARTNERS CHARTER 9**  
**SCHOOL**  
**910 NORTH 6TH STREET**  
**PHILADELPHIA, PA 19123**

BID #: YR130001

**ADDITIONAL BID CONDITIONS (CONTINUED):**

6. UPON AWARD OF THIS CONTRACT TO THE SUCCESSFUL RESPONDENT IT WILL BE THE RESPONDENT'S IMMEDIATE RESPONSIBILITY TO OBTAIN REQUIRED BACKGROUND CHECKS (PENNSYLVANIA STATE POLICE CRIMINAL RECORD CHECK [ACT 33/34] AND PENNSYLVANIA CHILD ABUSE HISTORY CLEARANCE [ACT 151]) FOR ALL EMPLOYEES OR CONTRACTORS THAT WILL BE WORKING ONSITE WITHIN THE SCHOOLS OR HAVING ACCESS, EITHER DIRECTLY OR REMOTELY, TO LEADERSHIP LEARNING DATA/INFORMATION STORED ON AND COMPUTER AND/OR NETWORK EQUIPMENT. COPIES OF ALL CLEARANCES AND A PHOTO STATIC COPY OF EACH SUPPORT STAFF WILL BE DELIVERED LEADERSHIP LEARNING AT THE ADMINISTRATION BUILDING.
7. LEADERSHIP LEARNING WILL CONSIDER BIDS THAT LEVERAGE SUBCONTRACTORS AS LONG AS THE IDENTIFIED SUBCONTRACTOR/S, THROUGH THE AWARDED VENDOR OF THIS BID CONTRACT, PROVIDES THE ABOVE DESCRIBED CLEARANCES AND ABIDES BY THE SAME GUIDELINES OUTLINED IN THIS BID. IT SHOULD BE NOTED THAT THE AWARDED VENDOR FOR THIS BID ACCEPTS ALL RESPONSIBILITIES AND LIABILITIES FOR ANY SUBCONTRACTORS THEY CHOSE TO LEVERAGE.
8. CONTRACTOR SHALL MAINTAIN THROUGHOUT THE ENTIRE TERM OF THIS AGREEMENT, ADEQUATE GENERAL LIABILITY INSURANCE PROVIDING COVERAGE AGAINST LIABILITY FOR BODILY INJURY, DEATH, AND PROPERTY DAMAGE THAT MAY ARISE OUT OF OR BE BASED UPON ANY ACT OR OMISSION OF CONSULTANTS OR ANY OF THEIR EMPLOYEES, AGENTS OR SUBCONTRACTORS. PROOF OF SUCH COVERAGE MUST BE SUBMITTED WITH RESPONDENT'S PROPOSAL. PROOF SHALL INCLUDE CERTIFICATES FROM THEIR INSURERS INDICATING THE AMOUNT OF INSURANCE COVERAGE, THE NATURE OF SUCH COVERAGE, AND THE EXPIRATION DATE OF EACH APPLICABLE POLICY.
9. IT IS THE RESPONDENT'S RESPONSIBILITY TO ENSURE ANY/ALL SUB-CONTRACTORS UTILIZED BY THE RESPONDENT COMPLY WITH ALL STIPULATIONS WITHIN THIS BID CONTRACT.
10. CONTRACTOR AGREES TO ADHERE TO ALL OF LEADERSHIP LEARNING POLICIES AND PROCEDURES CONCERNING CODE AND CONDUCT WHILE ON LEADERSHIP LEARNING PREMISES.

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Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**WALTER D. PALMER LEADERSHIP LEARNING PARTNERS CHARTER 10  
SCHOOL  
910 NORTH 6TH STREET  
PHILADELPHIA, PA 19123**

**BID #: YR130001**

**ADDITIONAL BID CONDITIONS (CONTINUED):**

11. CONTRACTOR SHALL ONLY UTILIZE, AND IS REQUIRED FOR SERVICE/SUPPORT PURPOSES, TO PROVIDE TECHNICIANS HOLDING CERTIFICATIONS FOR THE PROPER WORK BEING PERFORMED WHILE ON LEADERSHIP LEARNING PREMISES.
12. IT SHOULD BE NOTED THAT THERE IS A REQUIREMENT TO RUN, TERMINATE (ON TO 66 BLOCKS) AND TEST NUMEROUS MULTI-PAIR COPPER CABLES TO SUPPORT ANY VOICE REQUIREMENTS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO INCLUDE ALL HARDWARE COMPONENTS AND CORRESPONDING SERVICES TO ADDRESS THESE NEEDS (AS IDENTIFIED IN THE SUPPORTING DOCUMENTATION) AND INCLUDE THESE SERVICES AS PART OF THE RESPONSE TO THIS BID PROCESS.
13. DUE TO A REQUIREMENT LEVIED ON THE SCHOOL FOR THIS PROJECT PREVAILING WAGES **MUST** BE LEVERAGED FOR ITEM #2 IN THIS BID.
14. "INSTALLATION" FOR THE PURPOSE OF THIS BID CONTRACT IS DEFINED AS THE ACTIONS OF PICKING UP EQUIPMENT (ALL E-RATE ELIGIBLE) FROM LEADERSHIP LEARNING AND DELIVERING IT TO THE PROJECT SITE UPON WHICH THE CONTRACTOR WILL ASSEMBLE AND MOUNT ALL IDENTIFIED EQUIPMENT (OR SIMILAR DEVICES) WITHIN THE DESTINATION RACKS AS IDENTIFIED ON THE NETWORK RISER ATTACHMENTS ACCOMPANYING THIS BID DOCUMENT. ADDITIONALLY, ALL PATCH CABLES WILL THE BE INSTALLED INTO THE EQUIPMENT (FIBER AND CAT 6) AND LABELED/MANAGED ACCORDING TO SPECIFICATIONS. ACTUAL CONFIGURATION OF THE DEVICES WILL BE ADDRESSED VIA A SEPARATE CONTRACT WHICH DOES NOT PRETAIN TO THIS BID.

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**WALTER D. PALMER LEADERSHIP LEARNING PARTNERS CHARTER 11  
SCHOOL  
910 NORTH 6TH STREET  
PHILADELPHIA, PA 19123**

BID #: YR130001

**ADDITIONAL BID CONDITIONS (CONTINUED):**

15. THE LOCATION OF SUPPORT/PARTICIPATION FROM THE RESPONDENT WILL/MAY INCLUDE THE FOLLOWING SITE/S:
- A. WALTER D. PALMER LEADERSHIP LEARNING PARTNERS CHARTER (NEW SCHOOL)  
1415 NORTH BROAD STREET  
PHILADELPHIA, PA 19144
  - B. ANY OTHER LEADERSHIP LEARNING SITE...EXISTING OR TBD

**NOTE: THIS BID CONTRACT IS FOR CABLING SERVICES TO ADDRESS ALL OF THE SCHOOL'S CABLING NEEDS AND MAY BE LEVERAGED FOR ONE (1) TO THREE (3) SEPARATE SCHOOL BUILDINGS. THE PER/DROP PER/CLOSET BID ITEMS WILL BE USED TO CREATE A WORKING PLAN FOR EACH SITE TO BE ADDRESSED.**

16. **IT SHOULD BE NOTED THAT THIS BID CONTRACT DOCUMENT, BEING FULLY SIGNED AND DATED BY THE AWARDED RESPONDENT, IN ADDITION WITH A SIGNED AND DATED (BY BOTH PARTIES) "NOTIFICATION OF AWARD" LETTER IS THE ONLY CONTRACT OF RECORD FOR THE SERVICES OUTLINED WITHIN. NO OTHER SUBMITTED OR SUBSEQUENT FORMS, DOCUMENTS, MATERIALS, ETC. CAN/WILL SUPERCEDE, LIMIT OR NEGATE RESPONSIBILITIES, DELIVERABLES OR ANY OTHER ITEMS/CRITERIA IDENTIFIED WITHIN THIS DOCUMENT OR ADDITIONAL CORRESPONDING SUPPORT DOCUMENTATION AS DEFINED ON PAGE 4...ITEMS #I & II.**

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The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_